

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held January 10, 2018

Members Present: Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Jack Bequette, Dr. Suzanne Hanson, Bruce Johnson, Vice President Dr. Larry Kirk, Melissa Schuster, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, Regional Supervisor Aaron Lumsden, and Cliff Jacobson.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on January 10, 2018, at 444 Otterson Drive, Chico, CA 95928.
2. The January 10, 2018, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Schuster, seconded by Member Johnson, and passed unanimously to approve the minutes of the Board of Trustees meeting held December 13, 2017, as written with Members Kirk and Sheppard abstaining due to their excused absences.
5. No closed session matters.
6. No newly appointed Board Members.
7. Under election of officers, President Beck opened nominations for President, it was moved by Member Andoe, seconded by Member Vickery, and passed unanimously to reelect Dr. Beck as President, Member Kirk as Vice President, Member Anderson as Secretary, and Member Sheppard to Assistant Secretary.
8. Reports (8.1 –8.3)
- 8.1 Under item 8.1 of reports, District Manager's Report, the District Manager reported that on December 14, 2017, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. District staff had a conference call with Leading Edge and Associates to continue progress on the project.

As a reminder, the District was closed on closed on December 21, 2017, and reopened on January 8, 2018. Also the District will be closed on January 15, 2018, in observance of Martin Luther King Day.

On December 18, 2017, the District Manager attended the MVCAC AB 896 working group conference call. The group is reviewing BMPs that were conducted the previous mosquito season and evaluating their effectiveness. The group is also revising the protocols, evaluating future BMP work, and looking at refugees willing to participate in 2018.

On December 19, 2017, the District completed and passed all required underground storage tank tests. BL Griffin performed the tests with Butte County Air Quality and Butte County Environmental Health supervising the tests.

District staff hosted representatives from Leading Edge and Associates for an in-person training. The training was beneficial and needed. The MapVision 2.0 project continues to progress and is nearing the go live date.

The solar project is complete. The solar panels and inverters have been installed. The trench has been dug, the lines have been installed, and everything has been connected. The solar project has been completed and is currently awaiting PG&E for the interconnection agreement to be approved.

The District Manager reported that all District employees will be current with the requirements of AB 1234 Ethics Training and AB 1825 / AB 1661 Sexual Harassment Prevention Training following the January 11, 2018, staff meeting. All Trustees are current with AB 1825 Sexual Harassment Prevention Training, but need to attend AB 1234 ethics training. The District provided all present trustees with the DVD, workbook training materials, and exam.

- 8.2 Under item 8.2 of reports, Annual Report, the Assistant Manager reported on and reviewed the District's 2017 Annual Report. The Board commended the Assistant Manager for the high quality of the report.
- 8.3 Under item 8.3 of reports, 2017/2018 Fiscal Budgets Reports, the District Manager reported on the 2017/2018 2nd quarter fiscal budgets. The District Manager reported that the District had expended 50.8% of Salaries and Wages, 68.4% of Services and Supplies, 159.7% of Capital Outlay, for an overall expended percentage of 61.9%. The District Manager then reviewed the revenues and the Hamilton City fiscal report and explained some expenditures.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

- 9. No Policy Matters.
- 10. Under topic of the month, the District Manager reviewed the District's winter project list.
- 11. After reviewing the demands made upon the District for the past month it was then moved by Member Sheppard, seconded by Member Anderson, and passed unanimously to authorize checks numbered 42771 and 42892 be signed and distributed. Expenditures for the month totaled \$271,584.89.
- 12. No items of personnel to report.
- 13. Under items of correspondence, the Board reviewed letters from the Butte County Board of Supervisors and Glenn County Board of Supervisors as well as an email thread from the City of Oroville. All letters are in regards to Trustee reappointments.
- 14. Under other business, the District Manager asked the Board to schedule a vacation during the November 14, 2018, Board meeting. The District Manager also asked if the Board wished to change the Board meeting date to the prior Wednesday. The Board encouraged the District Manager to continue to plan a vacation that would make him miss the Board meeting, to keep the meeting on the scheduled date, and that the Assistant Manager will conduct the Board meeting.
- 15. No persons wishing to address the Board pertaining to closed session matters.
- 16. No closed session items.
- 17. President Beck announced adjournment at 7:06 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on February 14, 2018, at the Oroville Headquarters' Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held February 14, 2018.

Respectfully submitted,

A. Thomas Anderson,
Secretary