



## **Butte County Mosquito and Vector Control District**

5117 Larkin Road • Oroville, CA 95965-9250  
Phone: 530-533-6038 • Fax: 530-534-9916  
[www.BCMVCD.com](http://www.BCMVCD.com)

**Matthew C. Ball**  
Manager

### **AGENDA**

#### **Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District**

(BCMVCDD) Board Room, 444 Otterson Drive, Chico, CA 95928.

The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM     **Date:** January 13, 2016
2. **Call to Order** – 6:30 PM in the Board Room, 444 Otterson Drive, Chico, CA 95928.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** December 9, 2015
5. **Closed Session Announcement (District Legal Counsel Present):** N/A
6. **Introduction of Butte County Mosquito and Vector Control Board of Trustees**
7. **Election of Officers**
8. **Reports: (8.1 - 8.3)**
  - 8.1 **District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

#### **8.2 Butte County Mosquito and Vector Control (BCMVCDD) 2015 Annual Report**

The Assistant Manager will review the 2015 BCMVCDD Annual Report. Additionally, the District Manager will provide a brief report on the findings of the report.

#### **8.3 Review the 2015/2016 2nd Quarter Fiscal Budget Reports**

By the time of the Board Meeting, staff will have the 2nd quarter fiscal report prepared and available for review. The District Manager will discuss and explain the report and the Office Manager will be available for questions regarding the report.

*Continued...*

**9. Policy Matters: (9.1 - 9.5)**

**9.1 Consider Adoption of Resolution #16-01 Which Continues Board Meetings at 6:30 PM**

The Board will be asked to consider adoption of Resolution #16-01 which continues the Regular Meetings of the Board of Trustees on the second Wednesday of each month commencing at 6:30 PM. The Board requested this item be tabled until this meeting. The Board considered changing the meeting time to 3:00 PM or 6:30 PM.

**9.2 Consider Amendments to Disposal of Surplus Property or Equipment Policy, Policy #3060**

The Board will be asked to consider amendments to the District's Operation Policy, Disposal of Surplus Property or Equipment, Policy #3060. The amendments were recommended by the District's legal counsel.

**9.3 Consider a Capital Expenditure for the Amount of \$22,916.00 for a 25'x50' Roof Structure**

The Board will be asked to consider a capital expenditure for the amount of \$22,916.00 from Robert Farley Construction for a free standing 25'x50' roof structure. The Board had previously (July 7, 2015, Board meeting) approved a 75'x25' roof structure that would have completed the carport coverage needed on the west side of the old vehicle shed. However the District had not obtained permits. The District has hired an engineer, had plans drafted, and permits approved. This expenditure is for a 25'x50' roof structure. This expenditure was budgeted.

**9.4 Consider Adoption of Board Policy, Board Ethics Committee, Policy #1110**

The Board will consider adoption of Board Policy, Board Ethics Committee, Policy #1110. At the December 9, 2015, Regular Meeting of the Board of Trustees, the Board discussed how to handle potential complaints filed against a member of the Board of Trustees. Secretary Anderson has provided this proposed policy.

**9.5 Continue the Discussion of Whether to Amend the District's Current Weapons Policy, Policy #7265**

The Board will be asked to continue the discussion and the consideration to review the District's current Personnel Policy, Weapons, Policy #7265. Per the direction of the Board, the District Manager will provide a report on items researched as well as share opinions from the District's legal counsel, law enforcement, security consultants, and the VCJPA (if available).

**10. Topic of the Month: District Winter Projects**

**11. Approve Payment of The Bills:**

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

**12. Personnel: N/A**

*Continued*

**13. Correspondence:**

District personnel sent letters to the Board of Trustees appointing officials regarding Board of Trustee meeting attendance. The Board will review a letter from the Special District Leadership Foundation that states the District again has been awarded the Special District Transparency Certificate of Excellence. The Board will also review a letter from the City of Gridley which states that Vice Mayor Bruce Johnson has been appointed (term length to be specified at January 18<sup>th</sup> meeting), a letter from the City of Oroville which states that Member Andoe has been reappointed to a two-year term expiring on December 31, 2017, and a letter from the Butte County Board of Supervisors which states Dr. Tom Vickery has been appointed to a four-year term expiring on December 31, 2019. The Board will also review a letter from the Friends of Comanche Creek Greenway.

**14. Other Business:** N/A

**15. Closed Session Matters (District Legal Counsel Not Present):** N/A

**16. Adjournment:** *(Next Regular Meeting of the BCMVCD Board of Trustees February 10, 2016, in Oroville, Ca.)*